



RPL APPLICATION

Fees that apply to your application for Recognition of Prior Learning (RPL)/Credit Transfer (CT):

Application fee per unit: \$50

Official RPL/CT letter \$20

Please tick the appropriate box:

- Applying for **Recognition of Prior Learning (RPL)**: The student is granted RPL if he/she has completed appropriate training through prior learning and experience and gained the required skills/competencies stipulated for the unit and substantiated this claim with evidence.
- Applying for **Credit Transfer (CT)**: The student has gained credit towards a statement of attainment of qualification through participation in courses or national training package qualification with another Registered Training Provider or in another course at AAMS.

Please attach your copies of Transcripts, Certificates/Statement of Attainment where appropriate and hand it in at the Reception with this form.

| | | | | | |
|--|--|-------------------------------------|--|-----------------------|--|
| Surname/Family Name | | | | | |
| Given Names | | | | Student Number | |
| Current Course of Study | | i.e. CHC50108 Diploma of Disability | | | |
| Previous Course of Study | | | | | |
| Postal Address | | | | | |
| Town | | State | | Postcode | |
| Current Address (if different from your postal address) | | | | | |
| Town | | State | | Postcode | |
| Mobile No. | | | | | |
| Email Address | | | | | |

Complete and attach this cover sheet to your recognition application.



Committed to Education & Learning

AUSTRALIAN ACADEMY OF MANAGEMENT & SCIENCE

CRICOS Provider No.: 02882M RTO Code: 91354

Page left blank intentionally

Form 23 RPL Application Doc V2.1 / Created by GC / 02/13/ Revise 08 -13 Page 2 of 4

Australian Academy of Management & Science Pty Ltd (ABN 60 101 401 834) T/A Australian Academy of Management & Science
14 Douglas Road, Quakers Hill, NSW, 2763, Australia
Ph: +61 2 9837 4213, Fax: +61 2 9837 4273, E-mail: info@aamsaustralia.com.au, visit us on: www.aamsaustralia.com.au



Units of Competence for which you are seeking recognition:

| | | | |
|-------|--|-------|--|
| Code: | | Name: | |
| Code: | | Name: | |
| Code: | | Name: | |
| Code: | | Name: | |
| Code: | | Name: | |
| Code: | | Name: | |
| Code: | | Name: | |

Applicant Checklist

Have you completed the application in full? (Please tick)

Yes No

Do you have supporting documentation? (Please tick)

Yes No

Please attach photocopies as evidence. Appropriate documentation should include:

- o Copy of academic record/results
- o Copy of course curriculum
- o Other relevant materials (exam papers, assignments, etc.)

Student Declaration:

I wish to apply for Recognition of Prior Learning/Credit Transfer for the course or units mentioned above and certify that the information supplied by me, including any documents or copies of documents is to the best of my knowledge true and accurate.

Student Signature: _____

Date: _____



----- OFFICE USE ONLY -----

Units of RPL/CT granted:

| Unit Code: | Unit Title: | Theory | Practical |
|------------|-------------|--------------------------|--------------------------|
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|--|---------------------------|--|
| Interviewed by: | | Date: | |
| Approved by: | | Date: | |
| Total number of RPL/CT units granted: | | | |
| Course Duration Reduction in weeks: | | Applicable Discount in %: | |
| Total fee that applies to this application: (i.e. no. of units x \$50 + \$20 = total amount) | | Payment received on: | |
| Entered into system records on: | | | |