



NSW Vocational
Education & Training
Accreditation Board

Disability Training

CHC50108 Diploma of Disability



NATIONALLY RECOGNISED
TRAINING

Course Description

This qualification is targeted specifically towards those people who wish to work in the disability care area. This is a training program that leads to the completion of the Community Services Training Package qualification CHC50108.

This qualification is designed to reflect the role of first-line managers and/or advanced technical workers in the industry sector.

Location

14 Douglas Road QUAKERS HILL NSW 2763

Classes Scheduled

Monday to Saturday, maximum of 5 days/week

The Academy's teaching hours are from 7.00 am and 11.00 pm.

Target Group

This qualification covers workers who are responsible for the coordination and management of agencies delivering services to people with a disability. Workers in this role are usually also involved in service delivery, either direct client work and/or community development projects. Workers at this level have responsibility for the supervision of other staff and volunteers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

Entry Requirements

1. Completion of High School Year 12 or equivalent; appropriate English knowledge is essential.



2. Students must be recognised as competent, through a recognised training program or recognition process, against the following units of competency common to CHC40308 Certificate IV in Disability:

- CHCCS400A Work within a relevant legal and ethical framework
- CHCCS411A Work effectively in the community sector
- CHCDIS301A Work effectively with people with a disability
- CHCDIS410A Facilitate community participation and inclusion
- CHCICS402A Facilitate individualised plans

Enrolment into these pre-requisite units can be arranged through your AAMS course advisor.

OR:

Have sufficient relevant work experience in the disability sector to indicate likely success at this level of qualification in a job role involving:

- The application of knowledge with depth in some areas and demonstration of a broad range of technical and other skills.
- A wide range of tasks and roles in a variety of contexts, with complexity in the range and choices of actions required
- The exercise of discretionary judgement and decision making under general guidance.

Please refer to *Recognition of Prior Learning (RPL)* section of this document.

English requirement for overseas students:

The Academy normally requires overall minimum IELTS score of 5.5 or its equivalent, however 6.5 IELTS is highly recommended as additional English requirements maybe required for visa purposes. For more information please consult with the Department of Immigration and Citizenship (DIAC) (website: www.immi.gov.au/students)

Qualification

On successful completion of the course students are eligible to receive CHC50108 Diploma of Disability and a Statement of Results.

Accreditation

AAMS is a registered training organisation by the NSW Vocational Education and Training Accreditation Board (VETAB) with the RTO code 91354 and CRICOS Provider code 02882M to deliver the CHC50108 Diploma of Disability. This qualification is recognised under the Australian Qualification Framework (AQF).



Course Duration and Enrolment

This course is 8 semesters of 10 weeks over a period of two years. Minimum 20 hours per week. The 80 weeks face to face training and assessment includes 2 field placements (1 each year) totalling 400 hours. Students can enrol into the course at the start of each term. International students are required to undertake full time course work with a minimum 20 hours /week of class room attendance. This is a requirement of the student visa.

Pathway

This course is a managerial level course in Disability. Students after successful completion of this course who wish to enhance their knowledge in this area may undertake the Advanced Diploma of Disability.

Vocational Outcome

Graduates of the CHC50108 Diploma of Disability may gain employment as qualified:

- Behavioral Support Officer
- Disability Officer
- Disability Support Officer
- Senior Personal Care Assistant

Teaching Methods/ Resources

- Highly qualified trainers with extensive industry experience
- Class rooms that are fitted with modern audio/visual facilities
- Modern computer facilities with access to internet
- Course material and reference books.

Assessment Methods

Assessment is based on competency, that is the ability to perform specific skills and is done through a combination of observation, discussion, written assignments, tests, examinations, and/or practical application and work related projects.

When conducting a competency based assessment, the assessor will work with you to collect evidence of your work performance using the competency standards as benchmarks. Competency based assessment is generally activity based and practical. However, competence also means that you must display an understanding of the knowledge that underpins the performance of the task.



Disciplinary Procedures

All AAMS students are subject to Australian civil and criminal laws and to the AAMS Disciplinary Policy and Procedure.

International students that do not adhere to student visa conditions 40 weeks of study and 80% minimum attendance and with unsatisfactory academic progress will be subject to the academy's warning and reporting procedures. Furthermore, serious breach of the academy's policies and procedures such as non-payment of tuition fees sexual harassments carrying and usage of drugs discrimination against any race, gender, culture or religion will be subject to possible expulsion and reported to DIAC.

Access and Equity

All staff members of the Academy are required to practice the Academy's Access and Equity policies and procedure which demand all staff to provide the same level of services to all prospective and enrolled students at all times.

National Recognition

AAMS is committed to its obligation under AQTF of National Recognition.

National recognition is the process that recognises qualifications and Statements of Attainment issued under the Australian Qualification Framework (AQF) by other Registered Training Organisations (RTO) enabling individuals to receive national recognition of their achievements. National recognition can be either a direct recognition of a course completed at another RTO or a combination of national recognition and credit transfer.

Contact AAMS for further information.

Recognition of Prior Learning (RPL)

Recognition of Prior Learning is the process that recognises student's current skills and experience regardless of where and when the learning occurred. Applications for RPL are based on whole competencies.

Students can base their application on any combination of formal or informal training and education, work experience or general life experience.

Students will need to contact the academy for information on the RPL process and apply at the time of their initial application to the Academy. To apply for RPL students will need to complete the RPL form and provide supporting evidence. Evidence may include:

- Interview/professional conversation
- Observation and questioning including workplace visits



- Portfolio of work, which may include completed assessment items from previous study
- Supplementary assessment tasks or challenge test - oral, written or practical
- Assessment where no training is involved
- Trade test
- Authentication of evidence by supervisor or employer

Unsuccessful applicants have a right to formally appeal the RPL assessment, through the Academy's appeals and complaints process

Welfare and Guidance

The Academy is committed to accommodate special circumstances (such as disability) of individual students.

The Academy provides student induction every term. For students who apply offshore, the Academy offers various other support services such as

- Airport pick-up *
- Accommodation *

* These services are provided on actual cost recovery basis.

Students may make an appointment at any time to see AAMS staff for free advice relating to study on issues such as:

- managing your time
- setting and achieving your goals
- motivation
- ways of learning
- coping with assessments
- looking after yourself

Our staff will assist you in how to seek help with local welfare and guidance services as required. However, students with welfare and guidance needs beyond the expertise of AAMS staff will be referred to external specialist agencies.

Fees

The course fee is AUD \$ 24,900.00

There will be additional fees for:

- Texts/Course notes AUD \$200 per semester
- Library Membership AUD \$110
- Police Check AUD\$85
- Insurance for Field Placement AUD\$350



Additional Mandatory Fees

Enrolment fee: AUD \$250.00

RPL fees (if applicable): AUD \$100 per unit assessed

Overseas Student Health Cover (OSHC) Premiums:

All international students are required to take up OSHC before they start the course at the Academy. This can be either arranged by the Academy or directly arranged with the service provider.

As at 1/08/2009 the cover for one adult for a 12 month period is AUD \$390

Go here for various rates depending on duration of cover and family size:

https://www.oshcworldcare.com.au/default.aspx?pn=oshcga15&ad=15misc&wt.srch=1&wt.mc_id=oshcgoogle15&gclid=COM3xK-zu4cCFTRZDgod5nsMHw#anCalculate

First Instalment of Fees Payable

At the time of admission, the students are required to pay:

Enrolment fee + upfront tuition fee + OSHC premium + any RPL fees + Text book/Course notes + Insurance for Field Placement

AAMS Adheres to:

- Sex Discrimination Act
- Human Rights and Equal Opportunity Act
- Racial Discrimination Act
- NSW Anti-Discrimination Act
- Disability Discrimination Act
- Veta Act
- ESOS Act
- Privacy Act



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Course Structure

Code	Unit of Competence	Core/ Elective
CHCCM404A	Undertake case management for clients with complex needs	C
CHCCM501A	Coordinate complex case requirements (<i>Note pre-requisite CHCCM404A</i>)	C
CHCCM503C	Develop, facilitate and monitor all aspects of case management	C
CHCCS503A	Develop, implement and review services and programs to meet client needs	C
CHCCW503A	Work intensively with clients	C
CHCORG506C	Coordinate the work environment	C
CHCDIS511A	Coordinate services for people with disabilities	C
CHCINF505C	Meet statutory and organisation information requirements	C
CHCGROUP403D	Plan and conduct group activities	E
CHCAD504A	Provide advocacy and representation services	C
CHCNET503C	Develop new networks	C
CHCPOL501A	Access evidence and apply in practice	C
HLTOHS400A	Maintain OHS processes	C
CHCCD514A	Implement community development strategies	E
CHCLD415A	Confirm client developmental status	E
CHCLD514A	Analyse impacts of sociological factors on clients in community work and services	E